

Centre for Christian Studies Fundraising Policy

It is important to ensure there is a close coordination of all fundraising efforts.

Procedures

1. No fundraising project or solicitation shall be undertaken without the knowledge and approval of the Development Coordinator in consultation with Principal and Development Working Group.
2. When a fundraising project or solicitation has been approved, the fundraising activities to be undertaken will be in conjunction with the Development Coordinator.
3. No approaches to donors shall be made without having established with the Development Coordinator that the approach and the amount of the gift being sought are appropriate.
4. All fundraising materials such as brochures, letters, emails, etc. must be reviewed and approved by the Development Coordinator.

Other policies governing fundraising

- Prospective Donor Clearance Policy
- Gift Acceptance Policy
- Policy on Naming of Buildings and Spaces

Date approved: March 28, 2014