



**CENTRE FOR
CHRISTIAN STUDIES**
Imagine Church Differently

Policy:	Centre for Christian Studies Allergy Policy, 2017
Effective Date:	January 21, 2010
Date Last Reviewed:	January 21, 2010
Scheduled Review Date:	September 2019
Supersedes:	Scent free policy (January 21, 2010)
Approved by:	

PURPOSE:

Since members of staff at CCS have severe nut allergies and scent sensitivity a policy is required to ensure that the Centre for Christian Studies remains a safe work environment.

The Centre for Christian Studies is dedicated to being a healthy and safe environment for its employees, students, volunteers, and guests. As part of the ongoing safety awareness at the Centre for Christian Studies, the Centre strives to accommodate the health needs of those with severe allergies and sensitivities. And specifically, the Centre **aims to uphold a scent free and nut free policy although we recognize that this cannot be guaranteed.**

SCOPE:

This policy applies to Woodsworth House and CCS programs at other sites or facilities.

POLICY STATEMENT:

The Centre for Christian Studies will to the best of its abilities provide an environment that is scent free, nut and nut oil free, and it aims to accommodate to the allergies of its staff, students, and volunteers as specific needs arise.

DEFINITIONS:

Nut free: Here this specifically but not exclusively includes all tree nuts, peanuts, and coconut; it includes cosmetic products with nut or coconut oils.

Scent free: Here this specifically refers to perfumes, scented candles, and strong scented products.

RESPONSIBILITIES:

- Staff, students, volunteers, and guests should avoid any products containing peanuts, tree nuts and nut oils (including coconut and coconut oil) when preparing snacks or meals for consumption at the Centre for Christian Studies, and avoid cosmetic products with these ingredients (for example, coconut oil in shampoo, sunscreen, moisturizer, etc.).
- Staff, students, and volunteers who, historically, have suffered any anaphylactic reaction to any foods or insect bites, **need to make their allergy known to the Centre for Christian Studies**. When it is possible, they should provide the Centre for Christian Studies with an up-to-date medical action plan, signed by their treating doctor.
- Staff and students and guests with allergies and scent sensitivity will make their allergies known to the community at the earliest possible opportunity so the community can accommodate.

REFERENCES:

Manitoba Workplace Safety and Health Act and Regulation (2016): Part 2.1. Eliminating or Control of Risk

https://www.gov.mb.ca/labour/safety/pdf/1_2016_wsh_ar_oc.pdf

QUESTIONS:

Questions about the policy or the scope of the policy can be directed to any member of the Program Staff, Communications Staff, Office Staff, or Principal.

PROCEDURE:

In order to assist others and in order to ensure awareness of the policy the allergy alert notice, a nut-free logo, and a scent-free logo will be included:

- on the Centre's website, in the volunteer orientation package, in the student handbook, in the CCS staff manual.

Brief allergy statements and logos will be made visible throughout Woodsworth House and at entrances to the building.

