



Reflect. Act. Be Transformed.



The Centre for Christian Studies
60 Maryland Street
Winnipeg, Manitoba, R3G 1K7
204-783-4490

CCS Reference Form

For applicants to the Diaconal Training Program at the Centre for Christian Studies.

Background

The Centre for Christian Studies is requesting your assistance in assessing the suitability of an applicant seeking admission into a full time program of preparation for ministry. The four year diploma program or one year certificate program provides education and training for people seeking to respond to calls to ministries of service, pastoral care and education, either as paid ministry personnel or volunteers.

The experience of present and past participants indicates that this program is challenging because of its intensity, its potential isolation, and the life changing nature of the method of learning. As you assess this applicant from your personal experience of them, we invite you to keep this in mind. You may also want to be aware of CCS's "Learning Guidelines," which are used to evaluate students' progress through the program and their readiness for ministry. (Guidelines can be found on the CCS website at www.ccsonline.ca)

Your response is significant in the application process. It will be treated confidentially and not shared with the applicant. Thank you very much for assisting us in this regard.

Applicant's Name: _____

Date: _____

Referee's Name: _____

Occupation: _____

Email address: _____

Phone Number: _____

Relationship to the applicant: _____

How long have you known the applicant? _____

Mail to:
The Centre for Christian Studies
attn: Registrar
60 Maryland St
Winnipeg, MB
R3G 1K7

Assessment

Based on the following categories, how would you rate the applicant? Check the appropriate box. Add any clarifying comments.

	Don't Know	Low	Average	High
1. Reading and writing at a university level				
2. Creative thinking				
3. Emotional stability in stressful situations				
4. Ability to cope with ambiguity and uncertainty				
5. Self-confidence				
6. Self-awareness				
7. Ability to deal with conflict				
8. Sensitivity to the needs and feelings of others				
9. Ability to work with a group				
10. Willingness to take responsibility for own learning				
11. Ability to accept criticism				
12. Integrity				
13. Interest in community and world affairs				
14. Commitment to working for justice				
15. Leadership with children				
16. Leadership with adults				
17. Sense of humour / ability to have fun				
18. Self-care				
19. Respect for diverse people and ideas				
20. Ability to talk about faith				

Comments and/or Concerns

Please respond on a separate sheet and attach.

1. Do you have other comments about the applicant's suitability for the program?
2. Do you have any concerns about the applicant working with vulnerable people? (CCS students may be in situations where they are interacting with children, seniors, people with disabilities, those with high pastoral needs, etc.)
3. Do you have any concerns regarding the applicant's ability to discern and act within appropriate boundaries? (CCS students are in intense learning environments with their peers and staff, often in residential settings, where an atmosphere of trust is essential.)